

Sample Student Chapter Program Plan

September

- Plan and implement member recruitment activities.
- Consider how you can use the materials from the Welcome Back Kit sent to Student Chapters each fall.
- Brainstorm workshop ideas, fundraising events, and service projects and create a plan for the year.
- Save the date for the [Leadership Institute for Legislative Advocacy \(LILA\)](#) in January.

October

- Welcome new members to the chapter.
- Encourage chapter members to sign up for ASCD Student Membership.
- Encourage members to access free ASCD resources:
 - [ASCD SmartBrief](#)
 - [Educational Leadership study guides](#)
 - [Whole Child Initiative](#)
 - [Research a Topic](#)
- Get more involved with ASCD
 - Join [Educator Advocates](#)
 - [Join ASCD EDge](#) and the [Student Chapter group](#)
 - Coordinate student chapter activities through [an ASCD EDge group](#)
 - [Write blog posts for ASCD Inservice or the Whole Child blog](#)
- E-mail [Constituent Services](#) if you have any questions.

November

- Discuss attending the [ASCD Annual Conference](#) and participating in the service project; get people to sign up for the conference and the service day.
- Discuss how to raise funds for attending ASCD Annual Conference.
- ASCD Constituent Services will send out information regarding the Affiliate Scholarship Program, where ASCD will match funds that affiliates give to student chapters to subsidize expenses related to attending ASCD Annual Conference. Contact your affiliate to invite them to support your chapter in attending the ASCD Annual Conference and participate in the service project.

December

- Discuss ASCD Annual Conference and the service project; finalize the attendee list.

January

- Start planning for the travel to ASCD Annual Conference.
- Hold fundraising events to subsidize costs to attend ASCD Annual Conference.

February

- Discuss ASCD Annual Conference agenda and session attendance.
- Finalize details and logistics of traveling to the Conference.

March

- Attend the ASCD Annual Conference and participate in the service project.
- Share with the chapter the lessons learned from the Conference events.
- Plan for events for the rest of the semester.
- Call for leaders to fill open posts for next year.

April

- Submit the chapter annual report to ASCD by due date.
- Hold elections for selecting new officers and transition over to new leaders.
- Set goals/budget for next year.
- Discuss attending the [ASCD L2L Conference](#). Register students who are able to attend.

May

- Close-out chapter meeting; recognize outgoing student leaders.
- Transition all records and documentation to the new leadership.

Student Chapter Activity Ideas:

Service Projects

- Food donation collections
- Clothing drives
- Mentoring program for local students
- Tutoring program for local students

Workshops and Professional Development

- Partner with local affiliate to hold a student conference
- Mock interviews and resume workshops

- First-year teacher panels
- Volunteer at affiliate conferences
- Invite [Emerging Leaders](#) or [Outstanding Young Educator Award \(OYEA\) Winners](#) in the area to speak to students
- Hold an [Ignite session](#)