

Late Assignment Report

Student name: _____ Date received: _____

Assignment: _____

Date the assignment was due: _____ Total days late → ☐

Reason (s) for missing the due date:

- ☐ school-based sports/extracurricular activity
- ☐ job/work requirements
- ☐ difficulty with material/lack of understanding
- ☐ procrastination
- ☐ heavy course load
- ☐ social events, clubs, or group event out of school
- ☐ other

Details: _____

What interventions were required in order to complete the assignment?

- ☐ home-based effort and completion time
- ☐ homework club at lunch
- ☐ homework club after school
- ☐ extra help from teacher
- ☐ tutorial
- ☐ counselor visit
- ☐ other

Details: _____

What strategies could be put in place next time to avoid this situation?
