

PD In Focus Roles

There are three distinct roles in the PD In Focus platform.*

- **Administrators**—create groups of Teachers and assign them to one or more Facilitators; manage members and licenses (typically principals/assistant principals)
- **Facilitators**—create groups, work with groups of Teachers, and create assignments based on PD needs (typically teacher leaders, coaches, and mentors)
- **Teachers**—complete assignments; can work with multiple Facilitators and groups at the same time

*Users can have more than one role assigned to their log-in.

The chart below highlights the features that are available to the various roles.

FEATURE	ADMINISTRATOR	FACILITATOR	TEACHER
Create Groups	✓	✓	
Make Assignments	✓	✓	
Complete Assignments	✓	✓	✓
View/Print Individual Reports	✓	✓	✓
Write Journal Entries	✓	✓	✓
Search for Videos and Print Resources	✓	✓	✓
View Videos and Print Resources	✓	✓	✓
Rate Videos and Print Resources	✓	✓	✓
Save Videos and Print Resources to My Playlists	✓	✓	✓
View Related Resources	✓	✓	✓
Create Custom Channels	✓	✓	
Add Users	✓		
Manage Users/Licenses	✓		
Manage Related Resources	✓	✓	